

\*\*\* Please review these instructions carefully before completing and submitting your application \*\*\*  
\*\*\* Retain for future reference \*\*\*

[Please click here to view a PDF file of these instructions and this application](#)

If you have any questions regarding this matter, please contact my office at (401) 943-3100.

### **OPENING A FILE IN MY OFFICE**

It is important to note that all required documentation submitted to my office is kept in my office and will not be forwarded to the Academies. You must submit directly to the Academies any documentation which they require, and you must contact the Academies to request the opening of a candidate file.

**\*YOU WILL NOT BE SCHEDULED FOR AN INTERVIEW UNLESS YOU HAVE AN OPEN FILE WITH THE ACADEMY FOR WHICH YOU ARE REQUESTING MY NOMINATION.\***

In addition to the application form, I require the following items to complete your application for consideration as a nominee to one of the United States Service Academies:

1. Official school transcript of grades (inclusive of junior year and most current class rank);
2. SAT or ACT scores (original reports or photocopy). My office has SAT code: #3688 and ACT code : #7178.
3. Recommendations (two written references from people who know you well, and can comment on your character, and scholastic ability, etc. These can be from educators, clergy, employers.);
4. A 300-word essay describing why you wish to attend the Academy of your choice. Once again, it is crucial that you submit all required material listed above as well as the completed application form no later than October 31 and open a file with the Academy. The sooner you complete your file, the more time we will have to evaluate it. If you do not comply with this requirement, your file will be closed as "INCOMPLETE" and you will not be considered for a nomination.

Please do not hesitate to call my Academy Coordinator if you have any questions, or require assistance. Send all application materials to:

The Honorable Jack Reed  
1000 Chapel View Blvd, Suite 290  
Cranston, RI 02920

Telephone: (401) 943-3100, or toll free in the RI area: 1-800-284-4200

### **MY SELECTION PROCESS**

You are required to complete a Pre-Candidate Questionnaire (PCQ) with the Academies you designate as your first and second choices. If you have not already initiated a PCQ, please call my office and my staff will gladly request one directly from the Academy for you.

A civilian panel of Rhode Island residents assists me with my selection of nominees. After the expiration of the application deadline (October 31), my U.S. Service Academy Selection Committee convenes to screen the applications.

If your file is found to be competitive with the other candidates applying to my office, you will be invited to my office for an interview with members of my committee.

## Academic and Personal Information

\*=Required field

1. Name of High School

\*2. Grade Point Average

\*3. Date of Graduation (MM/DD/YY)

\*4. Class Rank

\*5. Class Size

6. Act Score

7. SAT Score (Combined)

8. SAT Verbal

9. SAT Math

10. SAT Writing

\* 11. Date Taken

\* 12. Will you be Retaking the SAT in November

Yes

No

\* 13. Are you a United States citizen?

Yes

No

\* 14. Place of Birth

\* 15. Have you opened a pre-candidate file with the academies you wish to be considered for?

- Yes
- No

**\* 16. Indicate your Academy preference: Please indicate your first and second choice in that order.**

**\* 17. Are you seeking a nomination from another source?**

- Yes
- No

**18. If yes, would you please provide the name of the person you are seeking nomination from?**

**\* 19. Mother's Full Name**

**\* 20. Father's Full Name**

**21. What sports have you participated in, (if in high school indicate varsity or junior varsity):**

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22. Please list your extracurricular activities, including offices held, if any:

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23. \_\_\_\_\_ Please list any awards, honors, or special activities: \_\_\_\_\_

## Check List

- Opened Pre-Candidate File
- Submitted SAT or ACT Score
- Official High School Transcript
- Two Recommendations

300 Word Essay

Required Documents Submitted to Appropriate Academy